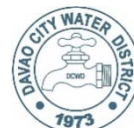


NEW SERVICE CONNECTION APPLICATION FORM

PM-08-01-F04 / Rev. 3 / August 3, 2020



Km. 2.5 Mc Arthur Highway, Matina, Davao City
Telephone No. (+63)(82) 235-3293
Website: <http://www.davao-water.gov.ph>

Application No. _____

APPLICANT'S PERSONAL INFORMATION	ADDRESS OF WATER CONNECTION APPLIED FOR
LAST NAME / NAME OF INSTITUTION ✓ _____ FIRST NAME (Jr., Sr., II, III...) ✓ _____ MIDDLE NAME ✓ _____	✓ _____ _____ DATE OF BIRTH _____ / _____ / _____ MONTH DD YYYY SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE

CIVIL STATUS SINGLE MARRIED WIDOW / ER LEGALLY SEPARATED ANNULLED
 SPOUSE'S NAME _____ NEAREST WATER METER IDENTIFIER _____
 TEL. / MOBILE NO. _____ NAME OF NEAREST NEIGHBOR _____
 You'll get electronic Bill Delivery via E-mail AGREE DISAGREE
 If you AGREE kindly provide E-MAIL ADDRESS and Alternate E-MAIL ADDRESS (if any) _____ / _____

DCWD Privacy Notice: All of the personal information collected by DCWD through this form will ONLY be used in processing of the NSC Application, and once approved, for future transactions relating to DCWD services. All personal information will be retained in DCWD's database with security protocols in place for the safety of the customers. By signing up, the applicant understands that he/she is giving DCWD consent to collect, use, store, process, and dispose of the personal information in accordance to the Data Privacy Act. Further, I waive my right to witness the on-site water meter verification procedure should in the event I am or my representative is not available during the installation of water connection.

APPLICANT
Signature over Printed Name

PLEASE DO NOT WRITE BELOW THIS LINE

WATER SOURCE:		AVAILABILITY OF WATER SUPPLY:	
<input type="checkbox"/> Cabantian	<input type="checkbox"/> Malagos	<input type="checkbox"/> Toril	<input type="checkbox"/> Lubogan
<input type="checkbox"/> Tibungco II	<input type="checkbox"/> Calinan	<input type="checkbox"/> Dumoy	<input type="checkbox"/> Panacan
<input type="checkbox"/> Binugao-Sirawan	<input type="checkbox"/> Tugbok	<input type="checkbox"/> Riverside	
<input type="checkbox"/> Continuous		<input type="checkbox"/> Low Pressure to intermittent; recommend to install appropriate complementary facility	
REMARKS(S): _____ _____ _____			
RECEIVED AND EVALUATED BY _____		Date & Time Filed : _____ Investigation Date : _____	
SIGNATURE OVER PRINTED NAME _____		SIGNATURE OVER PRINTED NAME _____	
OUTSTANDING ACCOUNT(S)		RECOMMENDED FOR INSTALLATION	
Account No. _____ Outstanding Balance _____ Amount Paid _____ OR. No./Date _____		DMA CODE : _____	
Remark (s) : <input type="checkbox"/> w/ attached copy of PN <input type="checkbox"/> w/ attached copy of BAM		SUPERVISOR-NSCIP UNIT _____ DATE _____ (SIGNATURE OVER PRINTED NAME)	
NSC FEE STATUS		APPROVED FOR INSTALLATION	
<input type="checkbox"/> Full payment <input type="checkbox"/> Partial Payment _____ Date paid _____		APPROVED SIGNATORY _____ DATE _____ (SIGNATURE OVER PRINTED NAME)	
Acknowledged by _____ PRINT NAME _____		WATER METER ISSUED	
WATER METER ISSUED		WATER METER INSTALLED (CSD)	
Meter No. _____ Meter Brand _____ Initial Reading _____ SRS No. _____ Date _____ Issue by _____ PRINT NAME _____		Meter No. _____ Initial _____ Meter Brand _____ Reading _____ Date/Time Installed _____ Foreman/Leadman _____ PRINT NAME _____	
ZONE & BOOK NUMBER		ACCOUNT NUMBER	
Encoded by _____ PRINT NAME _____		Date Encoded : _____	
MISCELLANEOUS <input type="checkbox"/> N/A			
<input type="checkbox"/> For Tech. Evaluation : No. of Storey _____ No. of Units _____ Install complimentary facilities; acknowledgement by _____			

DAVAO CITY WATER DISTRICT
Km. 2.5, Mc Arthur Highway, Matina, Davao City
Telephone No. (+63)(82) 235-3293

**CUSTOMER'S
COPY**

Application Number : _____

NAME OF APPLICANT _____

DATE & TIME FILED _____ INVESTIGATION SCHEDULE _____

I. WATER SOURCE
 Dumoy Toril Calinan Tibungco 2
 Riverside Tugbok Lubogan Malagos
 Cabantian Panacan Binugao-Sirawan

II. AVAILABILITY OF WATER SUPPLY
 Continuous
 Low Pressure to Intermittent recommend to install appropriate complementary facility

III. IV. WATER METER SIZE:
 13mmØ 20mmØ Other _____

V. REQUIREMENTS
 Orientation
 Duty accomplished application form
 Proof of identity
 Proof of Authorization, Notarized:
 Special/General Power of Attorney
 Secretary's Certificate/Board Res.
 Authorization Letter
 Proof of ownership / possession (indicate type) _____

NSC Application Process



REQUIREMENTS

1. ORIENTATION
2. DULY ACCOMPLISHED NSC APPLICATION FORM
3. PROOF OF COMPETENT EVIDENCE OF IDENTITY, any of the following :

<input type="checkbox"/> Passport	<input type="checkbox"/> OSCA ID
<input type="checkbox"/> LTO Driver's License	<input type="checkbox"/> OWWA ID
<input type="checkbox"/> BIR Tax Identification	<input type="checkbox"/> OFW ID
<input type="checkbox"/> GSIS Membership ID	<input type="checkbox"/> Seaman's book
<input type="checkbox"/> Voter's ID	<input type="checkbox"/> Company ID
<input type="checkbox"/> PRC Professional ID	<input type="checkbox"/> School ID
<input type="checkbox"/> SSS Membership ID	<input type="checkbox"/> Any gov't issued ID (specify) _____
<input type="checkbox"/> Phil Health ID	
4. PROOF OF FILIATION (if necessary)

<input type="checkbox"/> Birth Certificate	Others that may be required :
<input type="checkbox"/> Marriage Certificate	<input type="checkbox"/> Death Certificate (if applicable)
	<input type="checkbox"/> Affidavit of Heirship
5. PROOF OF POSSESSION, *whichever is applicable* (photocopy only, however, original copy may be presented for verification purposes)
 - Land Title
 - Notarized : Deed of Absolute Sale or Conditional Sale or Deed of Donation or Contract to Sell or Contract of Lease and Land Title (if necessary)
 - Building Permit specifically describing the location of the lot
 - Original copy of Certification from : NHA or City Housing or Board of Liquidators/DENR or (Accredited) Association and notarized Transfer of Rights (if necessary)
 - Extra-Judicial Settlement of Estate or Affidavit of Heirship and Land Title (if necessary)
 - Barangay Certification signed by the Barangay Captain and with barangay seal and Letter of Undertaking
 - Original Copy of Authenticated Notice of Approval from Balkatan or its equivalent
 - Original Copy of the Certification from the Bank, SSS, GSIS or PAG-IBIG, or other housing institutions
 - Original Copy of Certification with letterhead from the government institution signed by its Head of Office (*applicable for applicants under government institution*)
6. ADDITIONAL REQUIREMENTS FOR:
 - Residential / Commercial Establishments or Condominium Buildings that are two storey and above and bulk water with required minimum demand of 25 cu.m./day:
 - Plumbing/Water lay-out Plan (*reflecting water fixtures that needed water supply for every storey/floor of the establishment*) with seal and signature of the Registered Master Plumber;
 - Isometric Plan (*reflecting the sizes of the water supply pipelines*) with seal and signature of the Registered Master Plumber;
 - Details of Complementary Facilities signed and sealed by Registered Master Plumber :
 - Dimension and Capacity of Cistern Tank
 - HP Rating, Discharge (gpm) and Total Dynamic Head (TDH) of the Booster/Transfer Pump
 - Dimension and Capacity of Elevated Water Tank
 - Approved Annual Projection of Occupancy Schedule/Projection of Water Connection Schedule
 - Approved Site Development Plan
 - Approved Vicinity/Location Map
 - Approved **Building's** WSS Design Report
 - Additional for bulk water with required minimum demand of 25 cu.m./day:
 - Approved Projected water demand of the establishment signed and sealed by Registered Master Plumber
 - Approved Projection of Water Requirement Schedule

7. Excavation Permit – To be secured by the applicant if excavation is done within the subdivision. For City/Barangay/National Roads, the DCWD will process the permit.
8. PROOF OF LEGAL CAPACITY OF REPRESENTATIVE (if necessary)
 - FOR RESIDENTIAL / INDIVIDUAL :
 - Notarized Special Power of Attorney
 - Notarized General Power of Attorney
 - Notarized Authorization Letter
 - FOR CORPORATION / GOVERNMENT AGENCIES :
 - Notarized **Secretary's** Certificate
 - Notarized Board Resolution
 - Certification or Authorization issued by the General Manager / Administrator / Regional Manager and the like, in relation to the water service.
9. PAYMENT OF NSC FEE

Installation Fee per Water Meter Size			
Meter Size	Service Fee (Php)	Meter Maintenance Charge (Php)	
		Mechanical	Electromagnetic
13mmØ (½") full payment	3,900	25	-
13mmØ (½") (staggered payment for residential)	4,200	25	-
20mmØ (¾")	21,450	40	-
25mmØ (1")	24,700	48	-
40mmØ (1½")	33,800	135	-
50mmØ (2")	42,250	230	2,185
100mmØ (4")	81,900	615	3,000
150mmØ (6")	104,000	1300	3,000
200mmØ (8")	158,600	1550	3,000

10. SIGNED SERVICE CONNECTION CONTRACT
- * CONDITIONAL REQUIREMENT(S) THAT MAY BE REQUIRED AS A RESULT OF EVALUATION (*any of the following depending on the need*)
- Consent Form (if applicant is other than the lot owner/possessor except for Lease Contracts)
 - Sketch Map (if lot description cannot be ascertained)
 - Registry of Deeds Certified True Copy of Title (if title is in question)
 - Agreement (in the absence of any legal instrument related to possession of property, subject to evaluation)
 - If the identity of the person cannot be ascertained through the available ID, any of the following :
 - Barangay Clearance with applicant's signature or thumbmark and picture integrated or attached thereto**
 - Police Clearance with applicant's picture integrated or attached thereto**
 - NBI Clearance with applicant's picture integrated or attached thereto**
 - Consent from Co-heirs (if there is existing dispute of lot)
 - Consent from all heirs (if applicant is other than the heir)
 - Letter request (if applicant opt to be installed with different meter size or if the latter is willing to forego availment of Resolution 296, despite the repercussions, application shall be subject to evaluation and approval)
 - Affidavit of Undertaking (in the absence of any legal instrument related to possession of property, subject to evaluation)
 - If Pressure Sustaining Valve (PSV) Assembly resulting from the Technical Evaluation is required, there may be additional documents to submitted as stated in the Technical Evaluation Report and Citizens Charter handbook.
 - Tax Declaration Certificate

This NSC Application is **valid for one year because some changes/development in the policies /guidelines may be given by the management anytime as needed.*

REQUIREMENTS SUBMITTED:

- Other requirements (indicate type):

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✓

Signature over Printed Name
APPLICANT/REPRESENTATIVE

Attested by:
NSC-CSA FRONTLINE
(NAME & SIGNATURE)